

November 19th, 2020 Meeting Minutes

Moscow, UI Facilities Management, Jacks Creek Meeting Room (Video-Conference)

Attendance

X: In-person attendance

V: Video conference attendance

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| | UI: Alan Kolok, IWRRI, Director | V | WSU: Jeff Lannigan, Facilities Services |
| X | UI: Eugene Gussenhoven, Utilities & Engineering Director | | WSU: Jason Sampson, Assistant Director, Environmental Services |
| V | Moscow: Tyler Palmer, Deputy Director Operations | V | Pullman: Cara Haley, City Engineer |
| V | Moscow: Anne Zabala, City Council Member | V | Pullman: Kevin Gardes, Director of Public Works |
| | Moscow: Mike Parker Water Utility Manager | | Pullman: Eileen Macoll, City Council Member |
| | Latah County: Paul Kimmell (Chair), Citizen/County Representative | | Whitman County: Mark Storey, Public Works Director/County Engineer |
| V | Latah County: Tom Lamar, County Commissioner | | Whitman County: Art Swannack, County Commissioner |

Visitors and Others:

Robin Nimmer (V), Alta Science and Engineering; Chris Beard (V), Washington Department of Ecology; Pamela Tetarenko; Doug Jones (V), Idaho Department of Water Resources; David Hall (V), community member; Colt Shelton (V), JUB Engineers; Steve Robischon (V), PBAC; Korey Woodley (X), PBAC.

Action items indicated by: **

Action items where vote is required indicated by: ***

Call to Order:

Jeff Lannigan called the meeting to order at 2:00 PM. Woodley conducted introductions.

1) Approval of October 15th, 2020 Meeting Minutes

Kevin Gardes made a motion to approve October 15th, 2020 meeting minutes as presented to the committee. The motion was second by Eugene Gussenhoven. ***October 2020 meeting minutes were approved by consensus.

2) Public Comment for Items not on Agenda: None.

3) Presentations/Discussion:

- **Palouse Water Alternatives Project Update:** Korey Woodley/Robin Nimmer: Woodley shared a weekly update she received from Robin Nimmer. Nimmer said she will send updates once a week on Friday to Woodley and Kimmell. Woodley reported that the Alta Science and Engineering team will meet with Anchor QEA's team in the following week to help transition the project. Woodley said that the Outreach plan is in the works and that she has been meeting with Nimmer to provide feedback. Woodley said that the draft of the Outreach plan will be provided to the communications subcommittee in January 2021. Nimmer reported that they are gathering information and catching up on past project work. Nimmer expects to see good momentum with the project, especially when holiday breaks are over.
- **LEAP Update, Korey Woodley:** Woodley reported that she had not heard from Josh Palmer from GovFriend about the final report but that both her and Paul followed up with him.

4) Unfinished Business

- **Subcommittee updates:**
 - **Research** – Kevin Gardes reported that Woodley researched out to the WSU modeling team and a meeting will be set up to discuss the scenarios in more detail.
 - **Communications** – Woodley reported that they met on November 18th, and they worked on the SEG list. They decided to narrow the SEG list down to start with 12 people and then allow the SEG committee to grow from there. The subcommittee decided to table planning of the PBAC retreat until the spring, due to COVID restrictions. The communications subcommittee discussed setting up meetings when necessary to review materials coming from the Palouse Water Alternatives project. Woodley reported that the subcommittee would also help her review materials for the Palouse Basin-Wide Water Savings Device Program that she is working to launch through an EPA- Palouse Conservation District sub-award that PBAC was granted.
 - **Budget Committee** – Eugene Gussenhoven reported no updates.

5) Budget – Korey Woodley: Woodley presented the budget/account details from November 19th, 2020. Woodley reported that PBAC received the City of Pullman and Whitman county payment for FY 2021.

6) Other Reports and Announcements as Time Allows –

- **Discretionary dollars, Groundwater monitoring project:** Woodley said that 5 data loggers need to be replaced and that the estimate to replace them is \$3,800. She said that PBAC already approved the use of these discretionary dollars by approving up to \$4,000 of discretionary dollars in the FY20 Groundwater Monitoring Data Collection project with Alta Science and Engineering. She asked committee members to authorize the use of \$3,800 discretionary dollars. ***Eugene Gussenhoven made a motion to approve the use of \$3,800 for data logger replacement. The motion was second my Anne Zabala. The motion passed by consensus.
- **Annual report update:** Woodley reported that most of the report is done content wise and that she is sending it to the UI design services team to help design parts of the report in Adobe. Woodley said hopes to have a final report released in January.
- **Next PBAC Meeting – Thursday, November 19th, 2020, 2:00 PM, Location TBD**

7) Adjourn at 2:38 PM

Korey Woodley, PBAC Executive Manager