

August 16<sup>th</sup>, 2018 Meeting Minutes

Pullman, City Hall, Large Conference Room, 2:00 PM

**Attendance**

	UI: Alan Kolok, IWRRI, Director	X	WSU: Dan Costello (Vice-Chair), Assistant VP, Facilities Services
X	UI: Eugene Gussenhoven Utilities and Engineering Director		WSU: Todd Plotner, Quality Assurance Officer, Facilities
X	Moscow: Tyler Palmer (Chair) Deputy Director Operations	X	Pullman: Clayton Forsmann Deputy Director of Public Works
X	Moscow: Jim Boland, City Council Member	X	Pullman: Kevin Gardes, Director of Public Works
X	Moscow: Les MacDonald, Director of Public Works		Pullman: Pat Wright City Council Member
X	Latah County: Paul Kimmell, County Representative	X	Whitman County: Mark Storey, Director of Public Works
X	Latah County: Tom Lamar, County Commissioner		Whitman County: Art Swannack, County Commissioner

Visitors and Others:

Patrick Cabbage, WDOE; Ben Floyd, Anchor QEA; Dave Rice, Anchor QEA; Korey Woodley, PBAC.

Action items indicated by: \*\*

Action items where vote is required indicated by: \*\*\*

**Call to Order:**

Dan Costello called the meeting to order at 2:02 PM. Costello conducted introductions.

**1) Approval of June 21<sup>st</sup>, 2018 Meeting Minutes**

Eugene Gussenhoven made a motion to approve June 2018 meeting minutes as presented to the committee. The motion was second by Kevin Gardes. \*\*\*June 2018 draft meeting minutes were approved by consensus.

**2) Public Comment for Items not on Agenda: None**

### 3) Presentations/Discussion:

- Palouse Water Alternatives project update – Ben Floyd and Dave Rice:** Floyd asked committee members about the Idaho Water Resource Board (IWRB) meeting in July. PBAC hosted a tour for board members and asked for feedback on the Palouse Water Alternatives project. Floyd mentioned that there was a lot of emphasis on the benefits of the Snake River alternative. Floyd also recalled that some board members mentioned that it may be easier to obtain a water right from the Idaho side rather than the Washington side for the Snake River alternative. Floyd mentioned that it was suggested that PBAC consider purchasing ranches or farms on the Snake or Clearwater to obtain water rights. Costello said that he talked to a board member who was concerned about endangered species/plants and was interested in extending conservation practices. Palmer said he heard a lot of positive feedback regarding the PBAC efforts in exploring and communicating the water alternatives. Gardes noted that the board seemed positive and willing to support PBAC in their process of securing a water alternative.

Floyd shared general updates on the progress within the currently funded portions of the project. Floyd shared the scope of work (attached below). Floyd shared completed work to reflect that part one of the scope of work is nearly complete with a few thousand of remaining funds for outreach support. He suggested that it may be time to review and consider approving part two of the scope of work (attached below). Floyd shared a timeline that was requested by the committee at the last PBAC meeting (see attached below). The timeline shows future work needed to continue moving forward with the Palouse Water Alternatives project, which includes more work than the content within current project proposal. The timeline includes starting on work that would be required for environmental review. \*\*Committee members asked Floyd to add more details that would include the work already completed. Committee members discussed next steps for moving forward with analysis of each alternative and how they were prioritized within the timeline.

Floyd mentioned that he would like to talk to the Communication Subcommittee to go through ways to reach different audiences with different tools to better define a more detailed workplan for the rest of the budget allotted under part one of the scope of work. Gardes mentioned that Floyd could help work on a plan to reestablish the Citizens Advisory Group. Committee members agreed that Floyd should provide some guidance on reestablishing CAG because the group would be very beneficial when it comes to reaching out to the community.

Floyd said that he would review some of the past alternatives to look at the Clearwater alternatives that were cut from the alternatives list to consider the challenges in obtaining water rights from different points. \*\*Floyd said he would review in-stream flow requirements for the Palouse River. Floyd said that he would update the scope of work based on the timeline. \*\*Costello said that the PBAC research subcommittee will be tasked with reviewing the updated scope of work and then provide recommendations for PBAC. \*\*Committee members asked that the Palouse Water Alternatives Maps are updated to show the water conveyance lines more clearly and to emphasize that these are conceptual maps.

### 4) Unfinished Business

- **DH Communications project update: Korey Woodley** – Woodley announced that the website has been launched. Woodley said that she is updating minor details to the website including organizing research sections, updating newer project information, and generally reviewing the website for design. Several people have given positive feedback on the website. Kimmell asked Woodley to consider making some of the icons have links that lead to other pages with more information. \*\*Woodley shared some proposals from DH Communications for collateral materials and media trainings. Woodley said she would bring these proposals to the PBAC Communications Subcommittee for review before they are discussed at a committee meeting.
- **Subcommittee updates**
  - **Research – Dan Costello:** Costello said the Aquifer Model Proposal was approved and ready for PBAC funding.
  - **Communications – Paul Kimmell:** Kimmell mentioned that the Research Colloquium planning is almost complete. Kimmell said that Josh Palmer will be helping us facilitate the event and that Ben Floyd will be there to present the Palouse Water Alternatives project. The data agreed on is September 27<sup>th</sup>, 4:30 PM to 7:30 PM.
  - **Budget Committee – Eugene Guessenhoven:** Guessenhoven said that Woodley and Robischon will be presenting their position descriptions with proposed updates to the committee at the September PBAC meeting. Woodley will provide the presentations to the budget subcommittee ahead of the September PBAC meeting. PBAC is discussing these positions to prepare for the FY20 PBAC assessment. Costello asked Woodley to include what the committee’s roles are for upholding the Ground Water Management Plan.

#### 5) Budget – Korey Woodley:

- **Budget Report:** Woodley presented the budget as of August 2<sup>nd</sup>, 2018. Woodley noted that she does not currently have access to full budget reports because UI is transitioning to a new accounting system.

#### 6) Other Reports and Announcements as Time Allows –

- **Logos water right application discussion:** There was clarification about the water right application when it comes to the deadline for protest. There was discussion about a second water right application, but it was clarified that their first application was a surface water right permit that was already approved. Committee members discussed that PBAC’s role should be to discuss water right applications and then make recommendations to entities on whether a protest should be initiated. For the Logos water right application, PBAC noted that the quantity requested is excessive and that entities should consider the Ground Water Management Plan entity goals when making the decision to protest or not.
- **Next PBAC Meeting – Thursday, September 20<sup>th</sup>, 2018, 2:00 PM, Pullman.**

#### 7) Adjourn at 4:15 PM

These meeting minutes were approved at the September 20<sup>th</sup>, 2018 PBAC meeting.

Korey Woodley, PBAC Executive Manager