



August 4<sup>th</sup>, 2017 Meeting Minutes

City of Moscow Water Department, 9:00 AM

**Attendance**

X	UI: Elmer Johnson, Water Systems Manager	X	WSU: Dan Costello (Vice-Chair), Assistant VP, Facilities Services
	UI: Eugene Gussenhoven Utilities and Engineering Director		WSU: Steve Potratz, Plant Engineer – Facilities Operations
X	Moscow: Tyler Palmer (Chair) Deputy Director Operations	X	Pullman: Clayton Forsmann Deputy Director of Public Works
X	Moscow: Gina Taruscio, City Council Member	X	Pullman: Kevin Gardes, Director of Public Works
	Moscow: Les MacDonald, Director of Public Works		Pullman: Fritz Hughes City Council Member
	Latah County: Paul Kimmell, County Representative		Whitman County: Mark Storey, Director of Public Works
X	Latah County: Tom Lamar, County Commissioner		Whitman County: Art Swannack, County Commissioner

Visitors and Others- None

**Call to Order**

Tyler Palmer called the meeting to order at 9:09 AM.

**1) Public Comment for Items not on Agenda- None**

**2) Unfinished Business**

- **Ben Floyd Updated Proposal-** The edits requested by the committee at the last PBAC meeting were completed. Gardes made a motion to authorize Part 1 of the proposal which includes tasks 1-5 for maximum amount \$63,447 dollars. The motion was seconded by Johnson and passed by consensus.
- **DH Communications/Website Update-** Woodley said that the site map is still being produced and would be presented at the September PBAC meeting if everything stays on track.

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**3) Other-**

- Committee members brainstormed on which groups to start presenting the alternatives report to. Palmer mentioned that we should add this to the next month's agenda to explore ideas further.
- Gardes mentioned that Woodley should send out the Alternatives Report PowerPoint. Woodley asked committee members to send any feedback they have on the PowerPoint or handout to her.

**4) Adjourned-** 9:35 AM

**Minutes approved at September 21<sup>st</sup>, 2017 PBAC meeting.**

**Korey Woodley, Executive Manger**

**Note: These minutes are preliminary drafts, and have not been reviewed for correctness or completeness by members of PBAC**