



May 18th, 2017 Meeting Minutes

Moscow UI Facilities Services Center, Jack’s Creek Meeting Room, 2:00 PM

Attendance

	UI: Elmer Johnson, Water Systems Manager		WSU: Dan Costello, Assistant VP, Facilities Services
X	UI: Eugene Gussenhoven Utilities and Engineering Director		WSU: Steve Potratz, Plant Engineer – Facilities Operations
X	Moscow: Tyler Palmer (Vice-Chair) Deputy Director Operations		Pullman: Clayton Forsmann Deputy Director of Public Works
X	Moscow: Gina Taruscio, City Council Member	X	Pullman: Kevin Gardes (Chair), Director of Public Works
X	Moscow: Les MacDonald, Director of Public Works		Pullman: Fritz Hughes City Council Member
X	Latah County: Paul Kimmell, County Representative	X	Whitman County: Mark Storey, Director of Public Works
X	Latah County: Tom Lamar, County Commissioner		Whitman County: Art Swannack, County Commissioner

Visitors and Others

Morgan Case, IDWR; Guy Gregory, WDOE; Patrick Cabbage, WDOE; Kristyn Hardy, UI; Steve Robischon, PBAC (via phone)

Call to Order

Kevin Gardes called the meeting to order at 2:10 PM and the group conducted self introductions.

1) Approval of the April 20th, 2017 Meeting Minutes

April draft minutes were approved by consensus.

2) Public Comment for Items not on Agenda – None

3) Presentation/Discussion –

- **Ben Floyd- Presentation on Palouse Ground Water Basin Water Supply Alternatives:** First Priority Actions Scope of Work. Floyd and his team established next steps for deeper exploration of the four alternatives. Floyd asked the committee for feedback on the proposal relating to the depth of work or direction. The proposal is split into ten tasks. Comments below on specific tasks:
- **Task one:** Includes timelines, coordination, and project scope. Floyd asked for direction with when the work should start and what the committee expects for a timeline.
- **Task two:** Water Rights Review and Strategy Development: Homework on existing water rights, flow restrictions, water rights availability for acquisition, mapping, and meetings.
- **Task three:** Preliminary Permitting Evaluation: Floyd stated that this would be done about two-thirds of the way into task two in order to limit the amount of work in this direction. Floyd mentioned that task two may help narrow down some of the options before looking into permitting.
- **Task four:** Surface Water Treatability. Floyd mentioned the need to look at data on water quality and relate it to three turbidity threshold levels that correspond to treatability thresholds. Gardes mentioned that based on his knowledge of the north fork that he doesn't think slow sand filtration is an option and it would likely require a traditional treatment plant for that water source. Woodley mentioned that she will talk to people at the local universities to see what other water quality data is available.
- **Task five:** Evaluate N. Fork Palouse Flow for GW Recharge Potential. This step would include looking into published data and determining the potential yield to be gained through recharge.
- **Task six:** Flannigan Creek Property Acquisition: Research land ownership, estimates of costs, talk to landowners. Committee members expressed concern about approaching landowners at this stage and mentioned that this should be done closer to making the final decision on which alternative or combination of alternatives should be selected.
- **Task seven:** Develop Public Involvement Action Plan. Kimmell suggested that task should consist of support and feedback for the communications plan updates and Woodley's work on outreach materials. Woodley is taking the lead on the presentation materials.
- **Task eight:** Develop Regional Organizational Approach.
- **Task nine:** Update Multi-criteria Evaluation. Taking learned information and compile it into the weighing and scoring of the alternatives. Gardes mentioned that this task should come after the public outreach process, he emphasized the importance of the public feedback. Floyd said this could be an optional task or future task.
- **Task ten:** Develop Implementation Plan. Summarize the results of tasks, outline future actions, and recommend timing of next steps.
- **Other Comments:** Gardes suggested that the public involvement items should be pulled out into a separate component/task of this proposal. Floyd suggested that they create a public outreach support task on the proposal that has a cost cap and is dynamic to the need for support on the in the outreach component. Floyd will include this update in the final proposal. Floyd said he would send an updated proposal the first week of June.

4) Unfinished Business –

- **IDWR Presentation: Paul Kimmell.** Kimmell and Woodley presented the water supply alternatives project to the IDWR board on May 18th in Lewiston, ID. Kimmell discussed the presentation.
- **Communications Plan/Subcommittee:** Woodley mentioned that they will be meeting before the next PBAC meeting to discuss next steps with the DH Communications proposal.
- **Website ideas and Suggestions.** Woodley mentioned that her discussion with the City of Pullman IT department indicated that it would be difficult to have the website hosted on the City of Pullman server. Palmer and Woodley have a meeting set up with the City of Moscow IT department to discuss the potential of hosting the PBAC website on the City of Moscow server. Woodley will explore options and advise the committee on next steps.

5) New Business - None

6) Budget Report –

- Woodley displayed current budget balances

7) Other Reports and Announcements

- Gardes suggested that the Technical Advisor or Executive Manager should start presenting quarterly pumping report updates to the committee.
- There was discussion as to whether or not Woodley needs committee approval to submit budget requests to entities. The committee decided Woodley needs permission/committee approval of budget before sending invoices, but would not need approval to submit the budget requests.
- Next PBAC meeting – June, 15th, 2017, 2:00 PM, Moscow

8) Adjournment

The meeting adjourned at 3:57 PM.

Preliminary draft minutes submitted for PBAC review and approved at the June 15th, 2017 PBAC meeting.

Korey Woodley, PBAC Executive Manager